

**CITY OF SAINT MARYS COUNCIL
REGULAR MEETING**

JULY 20, 2020

ANNOUNCEMENT

This meeting was an in-person and teleconference meeting and was broadcast on the City Channel - Zito Media 96.2 and live streamed on The River 98.9 website. Citizens were encouraged to provide comments on agenda topics prior to the meeting by emailing info@stmaryspa.gov. The Council meeting agenda and minutes are posted on the City's website www.stmaryspa.gov under the City Council tab.

CALL TO ORDER

The regular monthly Council meeting of the City of Saint Marys was called to order by Deputy Mayor Chris Pletcher on Monday, July 20, 2020 at 7:00 p.m. The meeting was held in-person and teleconference. Notice of this meeting was sent to Council on July 16, 2020, posted at City Hall and published in the Daily Press.

PLEDGE TO THE FLAG**ROLL CALL**

Deputy Mayor Chris Pletcher, Andrew Mohny, Bob Roberts, Joe Fleming, Gina Vrobel, Manager Timothy Pearson, Solicitor Tom Wagner and Recording Secretary Lorrie Levenduski.

Mayor Louis Radkowski was excused.

Councilwoman Margie Brown called in.

City Staff: Hannah Brock, HR Specialist and PR Officer, Tina Gradizzi, Community and Economic Development Coordinator and Carol Muhitch, Finance Director.

VISITORS

Cly Hornung, Marcia and Don Bleggi.

APPROVAL OF MINUTES
June 15, 2020 – In-person and teleconference meeting
Motion Passed

Bob Roberts made a motion to approve the June 15, 2020 minutes, seconded by Andrew Mohny and all were in favor.

REPORT ON EXECUTIVE SESSION

An Executive Session was held on June 15, 2020 regarding legal matters. No decisions were made.

CITIZEN COMMENTS ON AGENDA TOPICS

There were no citizen comments received on agenda topics.

MANAGERS REPORT

Manager Pearson provided the following report:

Update on the Downtown Park:

- Both park permits were now approved – NPDES-DEP Permit and the Bank Stabilization Permit-Corps of Engineers
- The bidding process had begun for the demolition of the Depot Street properties with an anticipation of completion in early September.
- The fitness court was pending installation hopefully in October
- Landscaping was being finalized
- Sponsorships were obtained for the fountain and other amenities
- Grant funding for additional amenities was on tonight's agenda for consideration
- Ideas for the process of naming of the park will be presented to Council in the near future.

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He also reported the Citywide paving project was beginning, but a portion will be staged for later and based on the contractor's availability.

TREASURER'S REPORT

Manager Pearson provided the following Treasurer's Report for June 30, 2020:

June is the half-way mark for the City. Total revenue collected for the general fund was \$4.4M or 60.6% of budget. Last year, the City collected \$4.3M or 59% of budget, and for 2018 revenue collected was \$4.28M or 67% of budget. Total expenditures for the general fund was at \$2.95M or 40% of budget. Last year expenditures were \$2.97 million or 41% of budget; for 2018 expenditures were \$2.79 million or 43% of budget. Total real estate taxes collected was 93% of budget and 92% of budget was collected for last year and for 2018 collections were at 93%. Earned income collected was 51.4% of budget and for last year the City collected 44% of budget and for 2018 collections were at 52% of budget. For the EMS tax or Local Service tax the City collected 45.6% of budget for this year and last year was 51% of budget and for 2018 it was 50% of budget.

Deputy Mayor Pletcher stated he was exploring if there were any state or federal funding available to assist the City with the shortfall in revenue projections other than the County funding.

Manager Pearson clarified the only funding available now was for reimbursement of expenses and not for revenue losses.

Deputy Mayor Pletcher noted the loss in revenue was more promising than initially thought but will have an impact on the City's budget.

Margie Brown questioned if there may be Golf Course funding available and Manager Pearson believed there may be County CARES Act funding available.

LEGISLATIVE ACTION:
Consider for adoption:
Resolution No. 20-12, CDBG-CV CARES Act funding application

Resolution No. 20-12, CDBG-CV CARES Act funding application was presented for adoption.

Tina Gradizzi, Community and Economic Development Coordinator presented the following information:

Total Allocation:	\$193,732
18% Administration:	(\$34,870)
	\$158,862
Christian Food Bank:	
Drive thru addition and PPE and supplies	
Total project costs \$152,600	
77% of project costs for St. Marys clients	(\$117,500)
Guardian Angel Center:	
Sneaker Program/104 St. Marys children	
PPE, supplies, and deep cleaning services	
Distribution Equipment	
COVID Cleaning Box Program	
Hygiene Box Program	
Total project costs \$34,620	
(20% of request plus Sneaker Program)	(\$7,700)

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City of St. Marys:

Income Eligible/Sewer Payment Program (\$25,662)

Historical Society of St. Marys and Benzinger Twp.:

Professional cleaning services
PPE and additional supplies
Equipment for secured Social Distancing area
Mass mailing due to loss of fundraiser
Loss of sales (\$8,000)

TOTAL LMI – 95%

TOTAL Public Facilities - 5%

Motion Passed

Joe Fleming made a motion to adopt Resolution No. 20-12, seconded by Gina Vrobel and all were in favor.

Resolution No. 20-13,
Greenways Block grant application

Resolution No. 20-13, Greenways Block grant application was presented for adoption.

Tina Gradizzi, Community and Economic Development Coordinator explained the application was in the amount of \$25,000 and would be submitted to North Central and had a 50 percent match. Funds would be used for additional amenities at the Downtown Park.

Manager Pearson explained the sponsorships funds and already budgeted City projects funds would be used as the matching funds for this application.

Motion Passed

Bob Roberts made a motion to adopt Resolution No. 20-13, seconded by Andrew Mohny and all were in favor.

Pension Interest Rate Assumption

The Pension Interest Rate Assumption was presented for Council's consideration.

Manager Pearson explained the rate is used for the calculations for the City's pension contributions. The change from 7.5 to 7.25 was a conservative approach and to keep the pensions funded.

Deputy Mayor Pletcher who also is the Chairman of the City Finance Committee explained this was an actuarial assumption and for budgeting purposes. The assumption was endorsed by the City's pension management company and approved by the City's Finance Committee.

Motion Passed

Gina Vrobel made a motion to approve the change of 7.5 to 7.25 percent for the Pension Interest Rate Assumption, seconded by Joe Fleming and all were in favor.

Appointments to Authorities,
Boards and Commissions

The following list was presented for Council's consideration.

NAME OF AUTHORITY, BOARD OR COMMISSION AND LENGTH OF TERM	TERM EXPIRING	NUMBER OF VACANCIES	LETTERS RECEIVED FROM	RECOMMENDATION:
Planning Commission (4 years)	To fill remaining 2020 vacancy	1 Vacancy	Edward Schlimm	Edward Schlimm
Zoning Hearing Board	To fill the unexpired term of Dean Hansen – 01/01/2022	3 Vacancies 1 – full member	Kelli Piccolo Hall (for full member) – currently the alternate	Kelli Piccolo Hall

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Zoning Hearing Board	To fill the unexpired term of William Rung – 01/01/2021 To fill unexpired term of Kelli Piccolo Hall as alternate 01/01/2022	1 – full member 1 – alternate member (01/01/22)	Daniel Sorg Edward Schlimm	Daniel Sorg – Full Member Edward Schlimm – Alternate Member
Police Civil Service Commission	To fill the unexpired term of Anthony Celin – 01/01/2023	1 Vacancy	D. Seth Hall Joe Fleming - (withdrawn)	D. Seth Hall
Airport Authority	To fill the unexpired term of Tom Kerchinski – 01/01/2024	1 Vacancy	Lance Mohney Thomas Laird Raymond Ehrensberger	PENDING for August Meeting
St. Marys Public Library Municipal Authority	Annie Reedy To fill the unexpired term of Michael Haines-01/01/2021	1 Vacancy 1 Vacancy	Jackie Herbstritt None	Jackie Herbstritt
Recreation Board	To fill the unexpired term of Jim Higgins- 01/01/2022	1 Vacancy	None	
Youth Activities Commission (2 years)	Newly Formed	3 – Youth	None	

Planning Commission
Motion Passed Joe Fleming made a motion to appoint Edward Schlimm to the Planning Commission to fill the 2020 vacancy, seconded by Bob Roberts and all were in favor.

Zoning Hearing Board
Motion Passed Andrew Mohney made a motion to appoint Kelli Piccolo Hall as a full member to the Zoning Hearing Board to fill the unexpired term of Dean Hansen, seconded by Joe Fleming and all were in favor.

Zoning Hearing Board
Motion Passed Andrew Mohney made a motion to appoint Daniel Sorg as a full member to the Zoning Hearing Board to fill the unexpired term of William Rung, seconded by Bob Roberts and all were in favor.

Zoning Hearing Board
Motion Passed Bob Roberts made a motion to appoint Edward Schlimm as the alternate member to the Zoning Hearing Board to fill the unexpired term of Kelli Piccolo Hall, seconded by Andrew Mohney and all were in favor.

Police Civil Service Commission
Motion Passed Joe Fleming made a motion to appoint D. Seth Hall to the Police Civil Service Commission to fill the unexpired term of Anthony Celin, seconded by Andrew Mohney and all were in favor.

St. Marys Public Library
Motion Passed Andrew Mohney made a motion to appoint Jackie Herbstritt to the St. Marys Public Library Board as the City representative to replace Annie Reedy, seconded by Joe Fleming and all were in favor.

Subdivision application: 2020-05 – Charles Fox Estate, Glen Hazel Rd.
2020-05 Subdivision application was presented for the Charles Fox Estate subdivision on Glen Hazel Road. The subdivision proposed to divide a 10.024-acre lot from a 54.76-acre parcel as

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a standalone lot. The new lot contains an existing camp with private water and sewage disposal. The residual parcel is 44.4-acres and is to remain vacant. A non-building waiver is requested for each lot. No new building lots will be created as a result of this subdivision. The Planning Commission submitted some consistency comments to the surveyor about the map and the deed description, which were addressed adequately, and the Commission recommended approval of the subdivision.

Motion Passed

Margie Brown made a motion to approve 2020-05 subdivision application for the Charles Fox Estate, seconded by Joe Fleming and all were in favor.

**TOPICS FOR DISCUSSION:
COVID-19 VIUS
UPDATES/ACTIONS**

Deputy Mayor Pletcher read the following comments from Mayor Radkowski:

- Cases continue to increase across the County and he recommended residents continue to wear masks, social distance and practice good hygiene
- Penn Highlands Elk hospital reported they were under no stress from COVID-19 and stressed the importance to continue safety guidelines.
- He requested everyone to please be patient with the schools as they continue to try to develop plans with constantly changing and non-specific mandates.
- He thanked the community for how they have reacted to the most recent restrictions/mandates from the state.
- He intends to ask the Governor's office why Elk County would be included in a statewide mandate.

**CITIZEN COMMENTS ON
NON-AGENDA TOPICS**

There were no citizen comments on non-agenda topics.

COUNCIL COMMENTS

Councilwoman Brown commented she was pleased with the updates provided and reminded the public to be kind to each other.

Councilman Mohny commented how pleased he was to see two organizations adjusting and adapting to their current situation.

Deputy Mayor Pletcher commented he appreciated our local parks and the nice weather.

ANNOUNCEMENTS

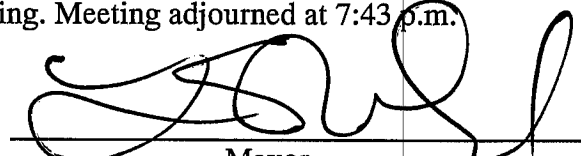
Deputy Mayor Pletcher made the following announcements:

- Council's next regular meeting will be held on Monday, August 17, 2020, at 7:00 p.m.

ADJOURNMENT

Bob Roberts made a motion to adjourn the meeting, seconded by Joe Fleming. Meeting adjourned at 7:43 p.m.


Recording Secretary


Mayor