



City of St. Marys, PA
Code Enforcement Department

Residential Building Permit Application Requirements

- Permits for Residential projects **WILL NOT** be issued until **ALL** forms & plans are complete. Any area not applicable to your project should be marked N/A.

To obtain your permit you will need the following items:

1. Completed Building Permit Application.
2. Two full sets of plans drawn to scale...must be in ink or photocopied.
3. Zoning, sewer/septic & stormwater management permits (if applicable).

- Plans may be drawn by the homeowner or contractor and must be legible & include all pertinent information. You must also provide copies of any engineered materials being used (Trusses, LVL's, floor joist systems, etc.)



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Residential Garage/Accessory Structure Requirements

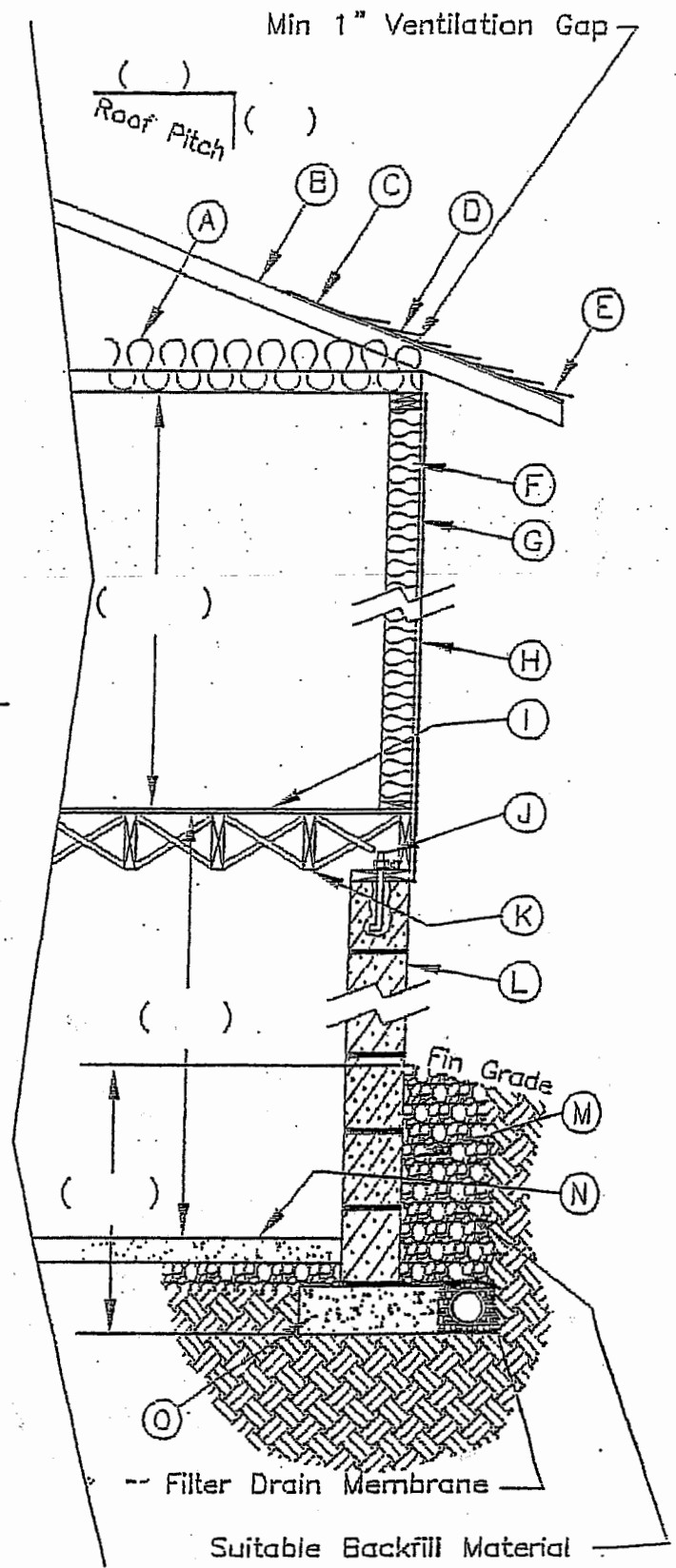
These guidelines & cross section are designed to assist you with your residential garage, pole building or accessory structure plans. Please include as much information as possible to speed up the plan review & building permit process. Attached building cross section is to help show most information but cannot be accepted as your only plan. If you are unsure of a code requirement please ask.

The following items, views and details should appear on your plans & cross section:


1. Views of all sides of the building showing doors, windows etc. (Also indicate final grade)
2. Floor plan; labeling all rooms/spaces & dimensions.
3. Show footer depth, width & thickness. If pole building show post footers.
4. Indicate foundation wall construction. (ex. 8" concrete block, poured wall etc.)
5. Concrete floor: Minimum thickness 3-1/2"; 3,500 psi. concrete
6. Treated sill plate with 1/2" diameter x 7" long anchor bolts spaced 4' on center and within 12" of corners.
7. Exterior wall framing type, size & spacing on center.
8. Beam & header locations, type, sizes & support.
9. Exterior wall covering materials. (ex. 1/2" OSB, House wrap, vinyl siding)
10. Roof framing; Trusses or stick-framed sizes & on center spacing.
11. Roof covering materials. (ex. 5/8" plywood w/ H-clips, ice & water shield, 30# felt paper, asphalt shingles)
12. If building is attached to a dwelling unit you must have fire separation: 1/2" gypsum wallboard applied to the garage side. 5/8" gypsum wallboard applied to the garage ceiling if garage has living space above. Doors between a garage & dwelling unit must be 1-3/8" solid wood, steel or 20 minute fire-rated.
13. If garage is heated, indicate R-value of insulation used in foundation, walls & ceiling.
14. Also include any information on electrical, plumbing or mechanical systems (when applicable).

CROSS SECTION SUBMITTAL

- (A) Ceiling Insulation:
Type _____ R value _____
- (B) Rafters/Trusses
Type _____ Span _____
Spacing _____
- (C) Roof Sheathing
Type _____ Thickness _____
- (D) Roof Underlayment
Type _____
- (E) Roof Covering
Type _____
- (F) Wall Insulation
Type _____ R value _____
- (G) Wall Framing
Stud Size _____ Spacing _____
Type _____
- (H) Wall Sheathing
Type _____ Thickness _____
- (J) Sill Plate Anchor
Type _____ Spacing _____
- (I) Sub-Floor Sheathing
Type _____ Thickness _____
- (K) Floor Joist/Truss
Type _____ Span _____
Spacing _____
- (L) Foundation
Type _____ Thickness _____
- (M) Foundation Waterproofing system
Type _____
- (N) Floor
Type _____ Thickness _____
- (O) Footer
Type _____ Thickness _____
Width _____



City of St. Marys Residential Building Permit Application

<u>Office Use Only:</u>		
Permit No: _____	Permit Fee: _____	
Date Issued: _____	Approved: _____	
Plan Review Date: _____	Approved w/changes: _____	
Permit Paid Date: _____	Check No: _____ [] Cash Receipt No: _____	

Owner: _____ Phone: _____

Owner Address: _____

Worksite Address: _____

Contractor: _____ Phone: _____

Contractor Address: _____

TYPE OF WORK

- () New Home () Addition () Garage () Deck
() Alteration () Pool () Fence () Demolition
() Other Description of Work: _____

Utility Company Work Order # (when applicable):

West Penn Power _____ National Fuel _____

NEW BUILDING CHARACTERISTICS

Number of Stories _____ New Building Area All Floors _____ sq.ft.

Height of Structure _____ ft. Total Estimated Cost of Project: \$ _____

As the owner/owner's agent, I hereby certify that the proposed work will conform to the Pennsylvania Uniform Construction Code and all applicable laws of this jurisdiction.

Signature: _____ Date: _____