

**CITY OF SAINT MARYS COUNCIL
REGULAR MEETING**

JULY 18, 2022

CALL TO ORDER

The regular monthly Council meeting of the City of Saint Marys was called to order by Mayor Lyle Garner on Monday, July 18, 2022, at 7:00 p.m. Notice of this meeting was sent to Council on July 14, 2022, posted at City Hall and published in the Daily Press.

PLEDGE TO THE FLAG

ROLL CALL

Mayor Lyle Garner, Deputy Mayor Bob Roberts, Andrew Mohny, Shane Schneider, Nedward Jacob, Sally Geyer, Jerome Sorg, Manager Joseph Fleming, Solicitor Tom Wagner and Recording Secretary Lorrie Levenduski.

City Staff: Tina Gradizzi, Director of Community & Economic Development, Joe Kugler, Deputy Director of Community & Economic Development and Dani Schneider, Parks and Recreation Director.

VISITORS

Joe Jacob, Frank Kaul, Patty Carnes, Bob Carners, Jude Fritz, Scott Bennett, Richard Sadley, and Aaron Bleggi.

APPROVAL OF MINUTES

June 20, 2022 – Regular Meeting
Motion Passed

Sally Geyer made a motion to approve the June 20, 2022 minutes, seconded by Shane Schneider and all were in favor.

MANAGER'S REPORT

Manager Fleming provided the following report:

- Thanked the St. Marys Chamber of Commerce for putting on the fireworks display during the 4th of July weekend.
- We have hit a milestone with the City's My St. Marys app with over 1,000 downloads and for anyone who has not, we would encourage residents to do so.
- As of last Friday, we still have not received our second installment of the ARPA funds.
- City Police Department has posted internally the start of the selection process for a new sergeant. The selection will take place sometime in the fall.
- Uniform contract negotiations will be starting in the next couple of weeks.
- The disputed area of South Michael is now drivable.
- Roadside mowing and crosswalks are pretty much completed.
- Tar and chipping program will be starting either later this week or next week.
- The bidding process for the Washington St / Erie Ave

**CITY OF SAINT MARYS COUNCIL
REGULAR MEETING**

JULY 18, 2022

project will be held this fall for spring construction. The reason behind the delay is due to lead times of 12 to 20 weeks for supplies needed. If the construction would start anytime soon, then we would run into a winter weather issue and the roads would be ripped up during the wintertime. Also, we will be notified if we are awarded grant money sometime between September and November.

- Projects for the remainder of this year include: Maurus and Market Street sewer line, finishing up Bayberry and Elm area, Depot Street area from Fourth Street to Stackpole Street. We are also looking at mill and fill for Ford Road and Service Road.
- Park programs are going great, and Council will receive a full report at the end of the season.
- Officially signed his Oath of Office for his appointment to the Governor's Advisory Council on Rural Affairs.

TREASURER'S REPORT

Manager Fleming provided the following June, 2022 Treasurer's Report:

June is the half-way mark for the City. Total revenue collected for the general fund was \$4.5M or 54% of budget. Last year, the City collected \$4.7M or 63% of budget, and for 2020 revenue collected was \$3.8M or 53% of budget and for 2019 revenue was \$3.8M or 53% of budget. Total expenditures for the general fund were at \$3.4M or 41% of budget. Last year expenditures were \$3.6 million or 48% of budget; for 2020 expenditures were at \$3M or 40% of budget and for 2019 it was \$3M or 41% of budget. Total real estate taxes collected was 94% of budget and 95% of budget was collected for last year and for 2020 collections were at 93%. Earned income collected was 27% of budget and for last year we collected 31% of budget and for 2020 collections were at 28% of budget.

LEGISLATIVE ACTION

Consider for adoption:
Resolution No. 22-10 – HOME
Program application

Resolution No. 22-10 – HOME Program application Project #1 New Construction was presented for adoption. Joe Kugler Deputy Director of Community and Economic Development explained the resolution will authorize the filing of an application for funds with DCED for affordable housing for a project which is proposing to remove two blighted properties and will then build two duplexes located at 232 Charles St. and 227 George St. which are "back to back". Whitetail Real Estate Development LLC is the developer. Public hearings were held for the project and public comment was received. The project amount is yet to be determined.

CITY OF SAINT MARYS COUNCIL
REGULAR MEETING

JULY 18, 2022

Sally Geyer made a motion to adopt Resolution 22-10, seconded by Andrew Mohny and all were in favor.

Consider for adoption:
Resolution No. 22-11 – HOME Program application

Resolution No. 22-11 – HOME Program application Project #2 Rehabilitation. Joe Kugler, Deputy Director of Community and Economic Development, explained the resolution will authorize the filing of an application for funds with DCED for affordable housing for a project that proposes to rehabilitate a property located at 262 George St. This project intends to convert the current duplex into a single-family dwelling. The amount is to be determined.

Motion Passed

Andrew Mohny made a motion to adopt Resolution 22-11, seconded by Deputy Mayor Bob Roberts and all were in favor.

Consider for adoption:
Resolution No. 22-12 – 2022 CDBG application

Resolution No. 22-12 – 2022 CDBG application was presented for adoption to authorize submitting the grant application to the CDBG Program.

Joe Kugler explained the 2022 CDBG Entitlement amount was \$314,608 with \$56,629 being earmarked for program administration, leaving \$257,979 for projects. At Council’s last meeting they approved the following tentative projects that were presented to them:

Total Allocation:

\$314,608

Administration (18%)

(\$56,629)

Spot/Blight (30%)

(\$77,390)

Boys & Girls Club Multi-year ADA Project

(\$180,589)

Total Distributions:

(\$314,608)

There was a lengthy discussion with the following highlights:

- Consider reducing the Spot/blight percentage
- Consider increasing the Boys & Girls Club amount
- Demolition of the house at 115 Wehler Road
- Amount needed to fulfill the \$600,000 multi-year commitment to the Boys & Girls club ADA project
- Consider using ARPA funds for demolition of 115 Wehler Road property
- Spot/blight amount will provide demolition funds for multiple properties
- Responsibilities and liability of condemned properties
- The condemnation process and limitations

CITY OF SAINT MARYS COUNCIL
REGULAR MEETING

JULY 18, 2022

- The requirements of the use of CDBG funds for Spot/Blight

Motion

Andrew Mohney made a motion to approve \$257,979 of 2022 CDBG funds to the Boys & Girls Club, seconded by Sally Geyer.

Andrew Mohney, Nedward Jacob and Sally Geyer voted in the positive.

Deputy Mayor Bob Roberts, Shane Schneider, Jerome Sorg and Mayor Garner voted in the negative.

Motion Failed

Motion Failed

Motion

Shane Schneider made a motion to approve Resolution 22-12, as written, seconded by Deputy Mayor Bob Roberts.

Motion Passed

All were in favor of the motion, except Nedward Jacob and Andrew Mohney who opposed.

Award of Bid – Mill and Fill

2022 Road Mill & Fill (Base Repair) Bid - Capital Imp. Funds (\$320k)
2022 Road Berm Installation Bid -Capital Imp. Funds (\$110k)

City staff recently received bids for the above-mentioned projects. The scope for this project bid consists of roadway base repairs (mill and fill) that are performed annually. Base repairs comprise of the removal of deteriorated sections in the roadway and the placement of new asphalt base material. These roads are then resurfaced as part of the revolving PIB loan program every fifth year. This is the second year of the 5-year program. Also included in the bid was berm repair / installation that also has been contracting annually. The construction estimate for the project was \$421,353. These projects will be paid for with capital improvement funds. Since the bids were higher than the budgeted funds, the berm work on Wilson Road will be reduced to remain on budget. The list of streets to be repaired were attached and reviewed.

For this project, three (3) contractors submitted sealed bids. The bid results are as follows:

<u>Contactor Name</u>	<u>Base Bid</u>
1. IA Construction, Inc.	\$ 445,526.88
2. Glenn O. Hawbaker, Inc.	\$ 481,345.16
3. New Enterprise, Inc.	\$ 515,647.31

**CITY OF SAINT MARYS COUNCIL
REGULAR MEETING**

JULY 18, 2022

City staff recommended that Council award this contract to IA Construction, Inc. for \$ 445,526.88.

Motion Passed

Deputy Mayor Bob Roberts made a motion to approve the bid as recommended, seconded by Sally Geyer and all were in favor.

2022-07 – JFMS Lot consolidation, Madison St.

2022-07 – JFMS Lot consolidation, Madison St. The plan proposed to consolidate 4 parcels into one parcel being 8,806 square feet in size. No new parcels will be created as a result of this plan. The parcels contain an existing office building with parking lot with public water and sewage. The building is proposed to be demolished and re-built on the consolidated parcel. The City of St. Marys Subdivision Ordinance does not require the approval of lot consolidation plans, and the review and signatures have been requested by the developer. The proposed building requires a dimensional variance, which is scheduled for July 20, 2022. The Planning Commission commented that a certificate for the Elk County Recorder of Deeds is needed on the plan. The surveyor has been notified and will revise the maps accordingly.

Motion Passed

Sally Geyer made a motion to approve the lot consolidation, seconded by Nedward Jacob and all were in favor.

Approval of ARPA funds for purchase of property

Approval of ARPA funds for purchase of property located at 115 Wehler Road for a pedestrian access to Benzinger Park.

Manager Fleming stated, as you are aware, I have been working on an alternate pedestrian access to Benzinger Park, since there is currently no sidewalk access to the park along South Michael Rd. The purchase of this property will allow for a safe pedestrian entrance along Wehler Road to the park.

The price to purchase the property is \$62,508 which will be taken from the current allotment of the ARPA funds, since it will be considered a recreation project for a pedestrian entry to Benzinger Park. Currently, the plan is for pedestrian access with a future review for a potential of overflow parking.

Motion Passed

Deputy Mayor Bob Roberts made a motion to approve using ARPA funds to purchase 115 Wehler Rd. property in the amount of \$62,508, seconded by Sally Geyer and all were in favor, except Andrew Mohny who opposed.

CITY OF SAINT MARYS COUNCIL
REGULAR MEETING

JULY 18, 2022

Appointment to Airport
Authority

BOARD	NUMBER OF VACANCIES	TERMS EXPIRING	LETTERS RECEIVED FROM	RECOMMENDED
Airport Authority Unexpired term	1 Vacancy	St. Marys Position- to fill the unexpired term of Jerry Bonfardine Term to Expire 01/01/2025	Scott Bennett	RECOMMENDED

Motion Passed

Andrew Mohney made a motion to appoint Scott Bennett to the Airport Authority as recommended, seconded by Jerome Sorg and all were in favor, except Nedward Jacob who opposed.

TOPICS FOR DISCUSSION:
Ratify Portion of South Michael
Road Committee members

Deputy Mayor Bob Roberts made a motion to ratify the following appointments made by the Chairman, Jerome Sorg to the Portion of South Michael Road Committee, seconded by Sally Geyer:

Airport Authority members- Chairman Bill Laird, Secretary Seth Hall and Peter Terbovich (alternate, Lance Mohney). Residents – Bob Carnes, Chuck Fritz and Marshall Wolfe (alternate, Jude Fritz)

Motion Passed

All were in favor, except Nedward Jacob who opposed.

**CITIZEN COMMENTS ON
NON-AGENDA TOPICS**

Bob Carnes thanked Council, Councilman Sorg, Manager Fleming and the Street Crew for getting the portion of South Michael Rd passable. He hoped they were planning more work.

COUNCIL COMMENTS

Nedward Jacob reminded everyone of the Drag Races and the Aviation Festival on August 27th.

Sally Geyer noted the recent event at the Downtown Event Park was well attended and a good event.

Shane Schneider congratulated Manager Fleming for his appointment to the Governor's Advisory Council on Rural Affairs.

Jerome Sorg commented on a recent ATV event and would distribute pamphlets to Council.

Deputy Mayor Bob Roberts stated how much he appreciates all the volunteers that make the downtown beautiful.

CITY OF SAINT MARYS COUNCIL
REGULAR MEETING

JULY 18, 2022

Mayor Garner reminded everyone of the annual potato pancake supper at the Sportsman's Club on July 29th.

ANNOUNCEMENTS

Mayor Garner made the following announcements:

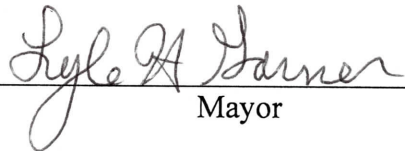
- Council's next regular meeting will be held on Monday, August 15, 2022, at 7:00 p.m.

ADJOURNMENT

Jerome Sorg made a motion to adjourn the meeting, seconded by Sally Geyer. Meeting adjourned at 7:59 p.m.



Recording Secretary



Mayor