



City of St. Marys Office of Public Works

SURFACE DRAINAGE PERMIT

CHAPTER 21, PART 3

APPLICANT _____

ADDRESS _____

INSTALLATION SITE _____

TELEPHONE NUMBER _____

INSTALLATION: DRIVEWAY STORM SEWER DRIVEWAY & STORM SEWER OFF RIGHT-OF-WAY

LENGTH OF AREA TO BE SEWERED IN _____

IS DRIVEWAY TO BE PAVED?: YES NO

PLEASE CONTACT THE CITY STREET DEPARTMENT WHEN WORK IS COMPLETE.

Signature

Date

.....
PERMIT

SPECIAL INSTRUCTIONS _____

Permit approved by:

Date

Installation inspected by:

Date

******* A PENNSYLVANIA ONE CALL IS REQUIRED BEFORE DIGGING *******

FEES: Under 24' in length - **\$20.00**
Over 24' in length - **\$35.00** (may include catch basin(s)).
Replacement – **no cost**

NOTE: Applicant/Property Owner is responsible for all expenses, proper installation, notifications and maintenance. Guidelines and ordinance are attached.

City of Saint Marys, PA
Friday, March 22, 2024

Chapter 21. Streets and Sidewalks

Part 3. DRIVEWAYS, SIDEWALK CONSTRUCTION, MAILBOX PLACEMENT AND LANDSCAPING

Article A.. Driveways.

§ 301. Permit Required.

[Ord. 4, 1/31/1994]

No person, firm or corporation shall cause or permit any driveway or private road to enter onto the right-of-way for, or connect with, any City street without first obtaining from the City a driveway permit.

§ 302. Construction Requirements.

[Ord. 4, 1/31/1994; as amended by Ord. 220, 6/19/2006, § 1]

Every driveway or private road entering onto the right-of-way for, or connecting with, any City street shall be constructed to the following standards:

- A. Any surface water drainage sewer installed in any ditch running along the City street shall be of a size and type determined and approved by the City prior to installation. The City shall be the sole judge of the necessity of installing any such surface water drainage sewer. No such sewer shall have an inside, cross-sectional area of less than 110 square inches, although a larger sewer may be required in the sole judgment of the City.
- B. No driveway or private road shall be sloped so as to cause or permit surface water from the driveway or private road to flow onto the traveled portion or berm of the City street.
- C. The slope of all driveways shall end at the following points:
 - (1) In the case of an unpaved road, at the ditch line on the property side of the property side of the driveway sewer.
 - (2) On a paved road, at a point at least three feet from the edge of the pavement.
 - (3) On a paved road which is also curbed, at the curb gutter.
- D. Driveways shall be designed to conform with the roadway. The roadway shall not be altered to conform with the driveway.

§ 303. Maintenance.

[Ord. 4, 1/31/1994; as added by Ord. 70, 8/18/1997, § 1; and as amended by Ord. 220, 6/19/2006, § 2]

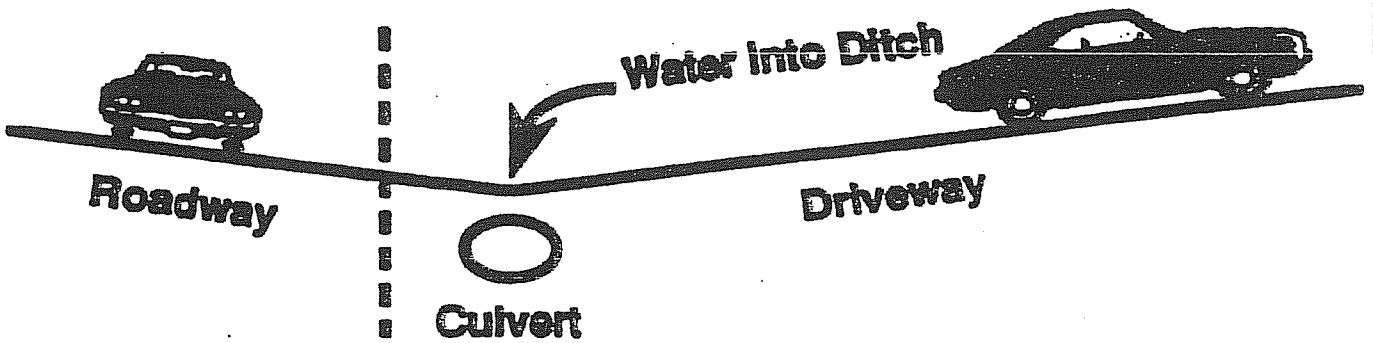
1. Each property owner shall be responsible for maintaining every driveway or private road intersecting with the right-of-way for any private street or road according to the following standards:
 - A. There shall be no restrictions in the flow of surface water in the ditch line or along the curbline of the public street or road.
 - B. The use or condition of any driveway or private road shall not cause any damage to any sidewalk or public property.
2. The property owner shall be solely responsible for the maintenance of that portion of any driveway or private road intersecting with any public street or road and located within the right-of-way for such public street or road.
3. Each property owner shall be responsible for maintaining all driveway and storm sewers along his/her property on uncurbed streets. This also includes replacement sewers when required. Property owners requesting the placement of storm sewers along their property on uncurbed streets must obtain a permit from the City for proper size determination. When deficiencies in storm drainage are recognized by the City, a notice will be filed with the property owner as to what remedies shall be required. The property owner shall have 30 days to correct the drainage deficiency. If the property owner fails to correct the drainage deficiency, the City shall address the problem and invoice the property owner for all costs.

§ 304. Penalties.

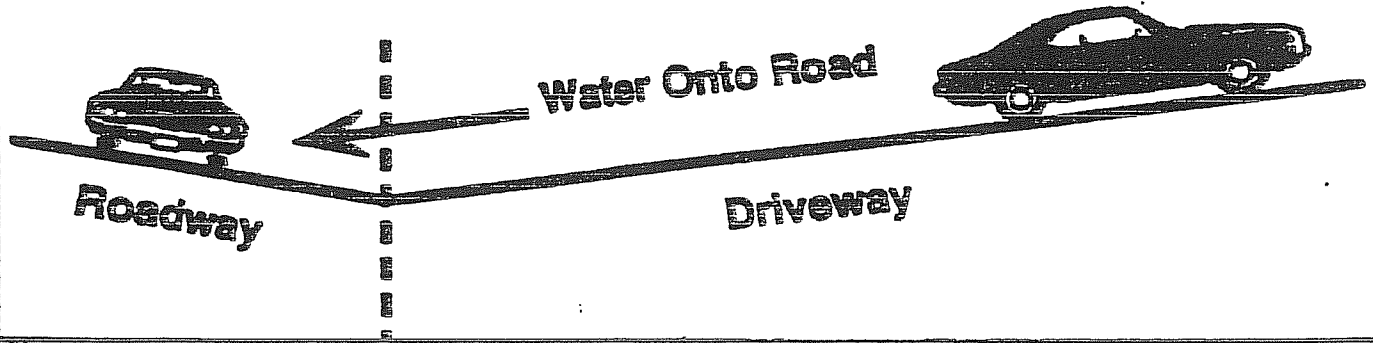
[Ord. 220, 6/19/2006, § 3]

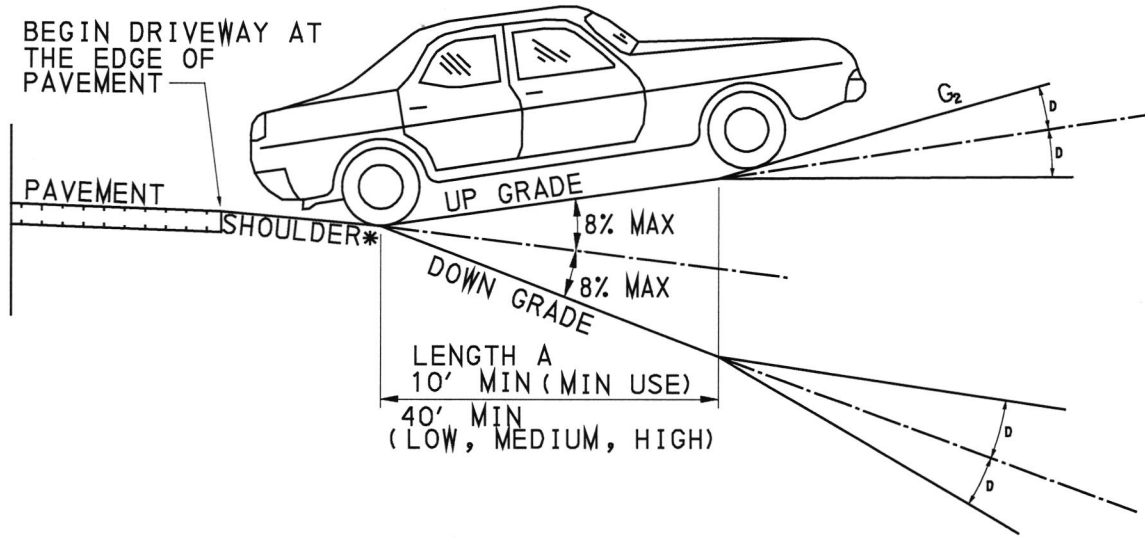
Any person, firm or corporation who shall violate any provision of this Part, upon conviction thereof, shall be sentenced to pay a fine of not more than \$1,000, plus costs incurred. In default of payment of said fine and costs, said violator shall be sentenced to a term of imprisonment not to exceed 30 days. Each day that a violation continues shall constitute a separate offense.

Proper Driveway



Improper Driveway





* THE SHOULDER SLOPE USUALLY VARIES FROM 4% TO 6%. HOWEVER, THE SHOULDER SLOPE SHOULD BE MAINTAINED WHEN CONSTRUCTING THE DRIVEWAY.

FOR GRADE CHANGES GREATER THAN THOSE INDICATED ABOVE, VERTICAL CURVES AT LEAST 3 m (10 ft) LONG MUST BE CONSTRUCTED AND LENGTH "A" MUST BE INCREASED.

G₂ GRADES MUST BE LIMITED TO 15% FOR MINIMUM USE DRIVEWAYS AND 5% TO 8% FOR LOW, MEDIUM, OR HIGH VOLUME DRIVEWAYS WITHIN THE RIGHT-OF-WAY.

	MAXIMUM GRADE CHANGE (D)	
	DESIRABLE	MAXIMUM
HIGH VOLUME DRIVEWAY	0%	+/-3%
MEDIUM VOLUME DRIVEWAY	+/-3%	+/-6%
LOW VOLUME DRIVEWAY	+/-6%	CONTROLLED BY VEHICLE CLEARANCE

FIGURE 7.1
Driveway Apron Grades