

**CITY OF SAINT MARYS COUNCIL  
REGULAR MEETING**

**JUNE 19, 2023**

**CALL TO ORDER**

The regular monthly Council meeting of the City of Saint Marys was called to order by Mayor Lyle Garner on Monday, June 19, 2023, at 7:00 p.m. Notice of this meeting was sent to Council on June 15, 2023, posted at City Hall and published in the Daily Press.

**PLEDGE TO THE FLAG**

**ROLL CALL**

Mayor Lyle Garner, Deputy Mayor Bob Roberts, Nedward Jacob, Andrew Mohney, Shane Schneider, Jerome Sorg, Sally Geyer, Manager Joseph Fleming, Solicitor Tom Wagner and Recording Secretary Lorrie Levenduski.

City Staff: Tina Gradizzi, Director of Community and Economic Development.

**VISITORS**

Anita Holman, Tana Smith, Jim Prosper, Angie Vollmer, Richard Sadley, Stephen Bagley, Joe Sarginger, Jacob Stager and Amy Cherry.

**APPROVAL OF MINUTES  
May 15, 2023 – Regular  
Meeting  
Motion Passed**

Sally Geyer made a motion to approve the May 15, 2023 minutes, seconded by Deputy Mayor Bob Roberts and all were in favor.

**CITIZEN COMMENTS ON  
AGENDA TOPICS**

There were no citizen comments on agenda topics.

**MANAGER'S REPORT**

Manager Fleming presented the following report:

- “I want to start off by thanking the American Legion and their parade committee for putting together our annual Memorial Day Parade. We had wonderful weather and a large number of participants this year.
- Also, I want to thank the Heritage Group for the beautiful hanging baskets placed around our downtown area.
- If you haven't noticed, summer is in full swing around the area with park activities and community pool being open, and I wanted to remind motorists to slow down in these areas and be watchful for pedestrians.
- I want to wish all the little league all-stars the best of luck as they enter into district play as they represent the St. Marys Area.
- The parking lot at Benzinger Park near Fleming Road was expanded to accommodate more vehicles, thank you

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to the Street Department for this project.

- Recently, our Administrative Assistant Kaylee Klender took a position into the private sector. I want to thank Kaylee for all her hard work and wonderful personality while here at City Hall. She will be missed, and we are currently in the interviewing phase of replacing her.
- Public Works has been working on getting projects started with a couple award of bids before Council this evening. They will soon be working on the Benzinger Park Pathway project.
- Code Enforcement is currently taking an inventory of the sidewalks which need repaired or replaced in the Downtown Central District so they can get notifications out to property owners as part of the Sidewalk Improvement Plan.
- Finance Department is currently getting the 2024 budget packets ready for department heads as we head into budget season.
- City Hall will be closed Tuesday, July 4<sup>th</sup> in observance of the Fourth of July holiday.
- Finally, I want to wish everyone a safe and enjoyable 4<sup>th</sup> of July as there are many events taking place around the area.”

**TREASURER’S REPORT**

Manager Fleming provided the following Treasurer’s Report for May 31, 2023:

Total revenue for the General Fund as of 5/31/23 was \$4.3M or 51% of budget. In May of 2022, revenue totaled 3.7M or 45% of budget and for 2021 revenue was at \$3.6M or 47% of budget. Expenditures for the General Fund as of 5/31/23 were \$3M or 36% of budget and for 2022 it was \$2.7M or 33% of budget and for 2021 expenditures at the end of May were \$2.4M or 32% of budget. 89% of the current real estate tax revenue was collected as of May 31, 2023, leaving an outstanding balance due for all tax revenue funds of \$562,221. For 2022, it was 89% collected with \$510,517 outstanding. Earned Income Tax as of May 31, 2023 was at 35% of budget, for 2022 it was 24% of budget and for 2021 earned income was at 26.5% of budget and for 2020 it was 26% of budget. The market value of the pension plans decreased this month.

**PRESENTATION OF 2023  
PROPOSED C.D.B.G.  
PROJECTS**

Tina Gradizzi, Director of Community and Economic Development presented the following information:

1. City of St. Marys Parks and Recreation – Poured in Place ADA surface for Playland replacement project. We are

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proposing to utilize CDBG funds as a match to a DCNR grant that is currently under review for consideration. We also have a Greenways, Trails and Recreation grant application being reviewed for consideration for this project and have received over \$52,000 in local donations and commitment from Public Works for demolition. Request for \$140,000

- a. National Objective – Removal of architectural barrier to allow for limited clientele usage of a public facility

2. City of St. Marys – Request for multi-year CDBG funding to assist with reconstruction of Ash Street. Total Project cost for Phase one of three – Bruxelles to Kaul \$716,188 (**cost breakdown was presented**)

- a. Need to survey property owners for LMI eligibility of 51% or more

She explained a list of the Public Works projects contained in their 10-year plan.

3. St. Marys Little League – Request for installation of turf to the infield; Request for funding attached along with additional information. St. Marys Little League has secured local funds as well as In-Kind services to assist with the project. Request for funds \$124,943 (**request was presented**)

- a. Need to research eligibility

4. City of St. Marys – Spot Blight and/or Historic Preservation 30% of CDBG allocation less Administration. Request for funds \$77,430

5. Administration funds @ 18%. Request for funds \$56,655

**SUMMARY:**

2023 CDBG Allocation is \$314,755 an increase of \$147 from 2022 (\$314,608)

Determination of Administration Funds:

$$\$314,755 \times 18\% = \$56,655.90$$

Determination of Spot Blight/Historic Preservation:

$$\$314,755 - \$56,655 = \$258,100 \times 30\% = \$77,430$$

Determination of funds available for LMI projects (must be 70% or more of allocation):

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\$258,100 available without Spot Blight/Historic Preservation Projects

**Or**

\$180,670 (\$258,100 - \$77,430) available with Spot Blight/Historic Preservation Projects

Minutes from Public Hearings were also presented.

**LEGISLATIVE ACTION**

**Consider for adoption:**

**Ordinance No. 339: Requesting a referendum to amend the City Charter pertaining to Council members term limits**

Ordinance No. 339 requesting a referendum to amend the City Charter pertaining to Council members term limits was presented for adoption.

Sally Geyer noted the ordinance clarifies the eligibility of running for two consecutive terms.

**Motion Passed**

Sally Geyer made a motion to adopt the ordinance, seconded by Shane Schneider and all were in favor.

**Resolution No. 23-09- Authorizing the submission of an Appalachian Regional Commission Grant application for the Dickinson Center building project.**

Resolution No. 23-09- authorizing the submission of an Appalachian Regional Commission Grant application for the Dickinson Center building project was presented for adoption.

Anita Holman, Tana Smith, Jim Prosper, representatives of the Dickinson Project provided the following updates and information:

- Total projects costs were estimated at 9M.
- A request for \$750K was contained in the presented Resolution 23-09 to be used toward a match for state funded RACP grant which was already awarded in the amount of 2.5M for project costs.
- Fundraising has begun, and bank financing was being sought.
- The site is being prepared for construction and they are also preparing the retaining wall near the creek.
- A Spring 2024 groundbreaking was anticipated.
- They provided a booklet of information along with the current rendition of the building.
- It was clarified the new building would consolidate the current three different locations.

**Motion Passed**

Deputy Mayor Bob Roberts made a motion to adopt Resolution No. 23-09, seconded by Shane Schneider and all were in favor.

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**Award of Bid:  
John Street Rehabilitation  
Project Phase 2**

John St. rehabilitation Project – Phase 2 – Contract 2023:01 – Capital and ARPA funds bids were recently opened and read aloud at a public meeting. Three contractors submitted sealed bids and the bid results were as follows:

| Contractor Name            | Base Bid     |
|----------------------------|--------------|
| Dave Roam Excavating, Inc. | \$382,470.00 |
| St. Marys Paving Co., Inc. | \$424,930.00 |
| Glenn O. Hawbaker, Inc.    | \$523,667.50 |

It was recommended to award the bid to the lowest responsible bidder Dave Roman Excavating, Inc. in the amount of \$382,470.00.

**Motion Passed**

Nedward Jacob made a motion to award the bid as recommended, seconded by Sally Geyer and all were in favor.

**Award of Bid – 2023 Mill and  
Fill Project**

2023 Road Mill and Fill Base repair Bid (Capital Improvement funds \$325k) and 2023 Road Berm Installation Bid (Capital Improvement Funds \$111k) bids were recently opened and read aloud at a public meeting. Three contractors submitted sealed bids and the results are as follows:

| Contractor Name         | Base Bid     |
|-------------------------|--------------|
| IA Construction, Inc.   | \$507,668.64 |
| Glenn O. Hawbaker, Inc. | \$520,409.40 |
| New Enterprise, Inc.    | \$652,122.22 |

It was recommended to award the bid to the lowest responsible bidder IA Construction, Inc. in the amount of \$507,668.64.

**Motion Passed**

Nedward Jacob made a motion to award the bid as recommended, seconded by Sally Geyer and all were in favor.

**TOPICS FOR DISCUSSION:**

Andrew Mohny noted his dissatisfaction with the most recent rendition of the Dickinson building that was presented tonight. He had hoped it would fit better into the historical downtown.

Jim Prosper from Dickinson stated they were working with he Architect to find a good balance, since the exterior design was still being worked on and he welcomed any comments.

Shane Schneider commented on the recent comments received from the Water Authority regarding attempted acquisition by privately owned companies. He believed there may be actions City Council could take to prevent that from happening.

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Manager Fleming explained the Water Authority would need to present the request the certain language needed to prevent privatization.

Jerome Sorg noted Council should also be looking at that same issue for the Sewer (Municipal) Authority.

Solicitor Wagner commented there are provisions in the Municipalities Authorities Act that allow a municipality to preempt privatization.

Nedward Jacob requested the installation of a blacktop sidewalk could be considered for access to the St. Marys Plaza on the highway, and Manager Fleming responded he would look into it.

**CITIZEN COMMENTS ON  
NON-AGENDA TOPICS**

There were no citizen comments on non-agenda topics.

**COUNCIL COMMENTS**

Deputy Mayor Robert commended the Police Department for their efforts to reduce speeding. He also invited everyone to the Rotary Beef Sale this Friday.

Sally Geyer previous and current City Officials and Managers worked hard to try to get another grocery store in town. She thanked Manager Fleming for getting Aldi's grocery store to come to town. She encouraged everyone to go and see the new store.

Nedward Jacob wished everyone a Happy 4<sup>th</sup> of July.

Jerome Sorg commented he believed Aldi's was doing well and also encouraged everyone to take a look at the new store. He also commented he believed the recent Community Wide Yard Sale went very well.

Shane Schneider commended the Heritage Preservation Group for the hanging baskets of flowers in the downtown since it takes a lot of hard work to maintain them. He also wished everyone a safe and Happy 4<sup>th</sup> of July.

**ANNOUNCEMENTS**

Mayor Garner made the following announcements:

- The next Council regular meeting will be held on Monday, July 17, 2023 at 7:00 p.m.

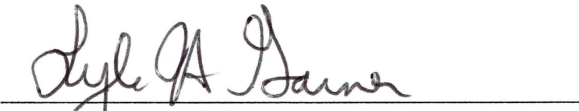
**ADJOURNMENT**

Sally Geyer made a motion to adjourn the meeting, seconded by Mayor Garner. Meeting adjourned at 7:32 p.m.

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Recording Secretary

  
Mayor