



City of St. Marys, PA
Office of the Manager

St. Marys Community Calendar Application

- Submit via email to info@stmaryspa.gov or mail or drop off at City Hall
- Announcements are for Community events held in St. Marys (non-profit organizations)
- All approvals of applications are at the discretion of the City Manager

1. NAME OF ORGANIZATION:

2. CONTACT PERSON NAME EMAIL AND/OR TELEPHONE:

3. PLEASE INCLUDE PREFERRED WORDING OF YOUR MESSAGE TO BE DISPLAYED (Maximum of 5-7 words per slide (maximum 3 slides) for clearest display):

4. EVENT DATE(S) AND TIME(S) - CAN SUBMIT UP 30 DAYS BEFORE EVENT NO LESS THAN 7 DAYS (Please notify us if event is cancelled):

5. ONLY SUBMIT A DESIGN, LOGO OR IMAGE DIGITALLY- IT WILL BE SUBJECT TO THE PROGRAM CONSTRAINTS: PLEASE ATTACH AS A PNG. JPEG. OR A GIF.

6. We reserve the right to make changes as necessary including, but not limited to, wording to fit within the constraints of the sign, design, image and display time frame.