

**CITY OF SAINT MARYS COUNCIL
REGULAR MEETING**

MAY 20, 2024

CALL TO ORDER

The regular monthly Council meeting of the City of Saint Marys was called to order by Mayor Lyle Garner on Monday, May 20, 2024, at 7:00 p.m. Notice of this meeting was sent to Council on May 16, 2024, posted at City Hall and published in the Daily Press.

PLEDGE TO THE FLAG**ROLL CALL**

Mayor Lyle Garner, Deputy Mayor Shane Schneider, Nedward Jacob, Anthony Gregory, Stephen Bagley, Joe Sarginger, Manager Joseph Fleming, Solicitor Lauren Brennen, and Recording Secretary Lorrie Levenduski.
Jerome Sorg was excused.

City Staff: Tina Gradizzi, Director of Community and Economic Development, Dani Kugler, Parks and Recreation Director.

VISITORS

Gail Shturtz, Richard Sadley and Martin Dornisch.

**APPROVAL OF MINUTES
April 15, 2024 – Regular
Meeting
Motion Passed**

Shane Schneider made a motion to approve the April 15, 2024 minutes, seconded by Anthony Gregory and all were in favor.

**CERTIFICATES OF
APPRECIATION TO
EMPLOYEES**

Mayor Garner stated the following two employees will receive Certificates of Appreciation for their years of service to the City:

Carol Muhitch – 35 years of service as Finance Director
Lad Kornacki – 45 years of service as Chief Operator

**PROCLAMATION: Arbor
Day**

Mayor Garner read and presented a Proclamation declaring May 22, 2024 as Arbor Day to the Shade Tree Commission President, Gail Shturtz.

**CITIZEN COMMENTS ON
AGENDA TOPICS**

There were no citizen comments on agenda topics.

MANAGER'S REPORT

Manager Fleming provided the following Manager's Report for April 2024.

- He expressed his appreciation to Lad and Carol on their career here with the City and thanked them for their many years of service to our community.

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- Construction is occurring at the new Dickinson Building site along with the upgrade and improvements for a new Sheetz store.
- PennDOT will be oil and chipping some of our major routes. Any issues should be addressed to PennDOT since these roads are state routes.
- He contacted the railroad to patch the crossings on both ends of Railroad Street.
- Street sweeping was completed and will periodically be done throughout the summer season. Ditching is being performed along with the hanging of the downtown veteran banners and crosswalk/parking slots are being painted.
- The finance department is busy with the transition of finance directors and the 2023 audit, once that moves through, we will be prepping for the 2025 budget since that is just around the corner.
- Non-uniform Union contract negotiations are set to be performed this year with the first set of talks occurring in July, once the contract is finalized, it will be placed before Council.
- Community and Economic Development is preparing for the PA Remote Worker Program.
- Code Enforcement has been busy of course with all of the construction and also with how we deal with repeat code violators which they are working with the solicitor on further guidance and procedures.
- Parks and Recreation has already been busy and is gearing up for summer.
- A reminder to motorists to slow down around our community parks and keep a watchful eye for pedestrians.
- City offices will be closed on Monday, May 27th in observance of Memorial Day.
- Congratulations to the Class of 2024!

TREASURER'S REPORT

Manager Fleming provided the following Treasurer's Report for April 2024:

Total revenue for the General Fund as of the end of April, 2024 was \$1.6M or 18% of budget. For 2023 it was \$1.6M ; 19% of budget, for 2022 it was \$1.3M and 16% and for 2021 it was \$1.3M and 18% of budget. Total expenditures as of the end of April, 2024 were 2.57M, for 29% of budget. For 2023, \$2.47M and 29% of

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budget, for 2022, \$2.2M and 27%; and for 2021 it was \$2M and 27% of budget. As of the end of April we have collected 23.5% of the current Real Estate Tax Revenue, for 2023 it was 25%; for 2022 it was 24% and for 2021 Current Real Estate tax collections were 27% of budget. Earned Income tax earned as of 4/30/23 is \$230,269 for 2024; for 2023 it was \$290,557; for 2022 it was \$155,616; and for 2021 Earned Income tax earned was \$187,940. As of May 14th of this year we collected \$3,867,585 in current Real Estate taxes; last year we collected \$3,660,806. Total outstanding current Real Estate taxes as of 5/14/2024 is \$777,306; and as of 5/14/22 total outstanding current Real Estate taxes was \$626,021.

LEGISLATIVE ACTION:

Resolution No. 24-08 –
Pennsylvania Strategic
Investments to Enhance Sites
Grant
Motion Passed

Resolution No. 24-08 – Pennsylvania Strategic Investments to Enhance Sites Grant was presented for adoption.

Tina Gradizzi explained this Resolution was revised to include a dollar amount of \$684,000, as requested by D.C.E.D.

Shane Schneider made a motion to adopt Resolution No. 24-08 as revised, seconded by Anothony Gregory and all were in favor.

Resolution No. 24-09 –
Application for County Aid –
Liquid Fuel tax funds

Resolution No. 24-09 – Application for County Aid – Liquid Fuel tax funds was presented for adoption.

Manager Fleming explained this was an annual request for reimbursement for the purchase of stone.

Motion Passed

Nedward Jacob made a motion to adopt Resolution No. 24-09, seconded by Stephen Bagley and all were in favor.

Resolution No. 24-10 –
Authorizing a Utility Right of
Way – Kline

Resolution No. 24-10 – Authorizing a Utility Right of Way – Kline was presented for adoption.

Solicitor Brennen explained that Mr. Kline intends to subdivide a parcel into three building lots, which currently do not have independent access for utilities. He had requested neighboring properties for access which was denied. He is requesting the City as an adjoining property owner to grant a right of way and easement. This will allow utilities to reach the property to provide for the construction of single-family dwellings. The easement will be 100 ft. extending from Robin Road. Maintenance of the utilities would be the responsibility of the receiving property owner.

Motion Passed

Shane Schneider made a motion to approve Resolution No. 24-10, seconded by Anthony Gregory and all were in favor.

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Resolution No. 24-11 – Utility Reimbursement to the City from PennDOT

Resolution No. 24-11 – Utility Reimbursement to the City from PennDOT was presented for adoption.

Manager Fleming explained PennDOT will be replacing a bridge on Theresia Street which will require the replacement and relocation of the sanitary sewer line. The Resolution will provide 75 percent reimbursement for the City’s expenses to relocate and replace the sanitary sewer line.

Anthony Gregory made a motion to approve Resolution No. 24-11.

Manager Fleming confirmed the project should not affect other portions of the sanitary sewer line in the area.

Motion Passed

The motion was seconded by Stephen Bagley, and all were in favor.

Award of Bid:
2024 Mill and Fill

Manager Fleming explained the 2024 Mill and Fill bids were opened at a public meeting on May 13, 2024. The following were the results:

IA Construction, Inc.	\$479,646.60
New Enterprise, Inc.	\$502,353.04
Glenn O. Hawbaker, Inc.	\$509,491.05

A tentative list of roads was provided. This is the fourth year of the 5-year program. The project was budgeted at \$442,000, so the berm work section of the bid will be reduced to remain on budget. It was recommended to award the bid to the lowest bidder, IA Construction.

Motion Passed

Shane Schneider made a motion to award the bid as recommended, seconded by Anthony Gregory and all were in favor.

Agreement between CAPSEA and the City of St. Marys

An Agreement between CAPSEA and the City of St. Marys was presented for approval.

Billie Jo Weyant, Executive Director of CAPSEA, explained this agreement would allow the City to be a pass through to the City Police Department to receive funds from a Stop Violence Against Women grant. The funds would be to help with the coordination team, work with victim services (CAPSEA) and the prosecutor’s office to develop protocol, increase, improve and enhance service delivery for victims in different settings in the community. If the

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grant is awarded, payments to the City would be received quarterly for a total of \$31,250 annually.

Motion Passed

Shane Schneider made a motion to approve the agreement, seconded by Anthony Gregory and all were in favor.

TOPICS FOR DISCUSSION:

There were no topics for discussion.

**CITIZEN COMMENTS ON
NON-AGENDA TOPICS**

There were no citizen comments on non-agenda topics.

COUNCIL COMMENTS

Council members congratulated the high school graduates, reminded those to attend Arbor Day activities and the Memorial Day Parade, noting there would not be services on the Diamond this year.

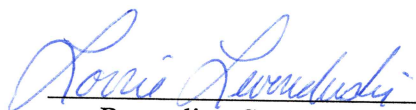
ANNOUNCEMENTS

Mayor Garner made the following announcements:


- The next regular Council meeting will be held on Monday, June 17, 2024 at 7:00 p.m.

ADJOURNMENT

Stephen Bagley made a motion to adjourn the meeting, seconded by Nedward Jacob. Meeting adjourned at 7:36 p.m.



Recording Secretary



Mayor