

**CITY OF SAINT MARYS COUNCIL  
REGULAR MEETING**

**FEBRUARY 17, 2025**

**CALL TO ORDER**

The regular monthly Council meeting of the City of Saint Marys was called to order by Mayor Lyle Garner on Monday, February 17, 2025, at 7:00 p.m. Notice of this meeting was sent to Council on February 13, 2025, posted at City Hall, and published in the Daily Press.

**PLEDGE TO THE FLAG**

The Pledge of Allegiance was led by Boy Scouts Tyler Mawn and Andrew Mawn of Troop 95.

**ROLL CALL**

Mayor Lyle Garner, Deputy Mayor Shane Schneider, Nedward Jacob, Jerome Sorg, Joe Sarginger, Anthony Gregory, Stephen Bagley, Manager Joseph Fleming, Solicitor Lauren Brennen, and Recording Secretary Rachael Hughes.

City Staff: Chief Code Enforcement Officer Matt Young, and Code Enforcement Officer Matt Hasselback.

**VISITORS**

Bill Kraus, Michael Groll, Andrew Mawn, Tyler Mawn, Amy Cherry, Richard Sadley, Martin Dornisch.

**APPROVAL OF MINUTES  
January 20, 2025 – Regular  
Meeting  
Motion Passed**

Joe Sarginger made a motion to approve the January 20, 2025 minutes, seconded by Shane Schneider, and all were in favor.

**SPECIAL PRESENTATION:  
Crystal Fire Department 2024  
Annual Report**

Crystal Fire Department Chief Bill Kraus presented the annual fire report for 2024 stating the following:

- Responded to 331 incidents, which is an increase of 57 incidents from the previous year
- Provided a breakdown of the incidents
- Responded to 76 mutual aid calls
- Incidents by days of the week and alarm time analysis
- Response time averages
- Building and content values, losses, and savings
- Provided a listing of types of incidents
- Conducted inspections and drills at local schools and health care facilities
- Implemented fire prevention programs to local schools and scout troops

Chief Kraus noted the importance of having a mutual agreement with other local agencies and neighboring departments. Memberships are dwindling, and they sometimes rely on mutual aid departments to assist in getting the job done.

He recognized the local employers that release firefighters to

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answer calls and noted the numerous tours and prevention programs that have a positive impact on the community.

**SPECIAL PRESENTATION:  
Introduction of new Code  
Enforcement Officer**

Chief Code Enforcement Officer Matt Young introduced the new Code Enforcement Officer, Matt Hasselback by stating the following:

“Mr. Matt Hasselback comes to us with some background and experience in code enforcement, planning, and zoning. His primary job will be code enforcement, mostly focusing on property maintenance code violations at this time, and then we will introduce him to other things. He has been with us for two weeks now, and his onboarding process went very well and was very smooth.”

Mayor Garner welcomed Matt Hasselback and offered his assistance whenever needed, and the rest of Council followed suit.

Matt Hasselback thanked them all and remarked that he is happy to be working with the City.

**CITIZEN COMMENTS ON  
AGENDA TOPICS**

There were no citizen comments on agenda topics.

**MANAGER’S REPORT**

The Manager provided the following report:

- “I would like to extend my deepest gratitude to our dedicated Fire Department. Your commitment to the safety and well-being of our community is truly commendable. Whether responding to emergencies, training tirelessly, or supporting our residents during times of need, your courage and selflessness are the backbone of our city’s resilience. We are incredibly fortunate to have such a compassionate and skilled team. Thank you for your continued service, sacrifice, and dedication to our city. Our emergency services such as emergency management, fire, police, search and rescue, and EMS are second to none.
- I also would like to welcome Matt Hasselback as Code Enforcement Officer, as I believe he will be a great asset to our community. As Mr. Young stated, he has a multitude of experience, especially when working previously with 7 municipalities throughout Clearfield and Jefferson Counties. We are looking forward to his abilities and capabilities as he moves forward.

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- Winter weather still has a strong grip for this region with consistent snow, cold temperatures, and blustery winds. The street department has been working diligently to ensure safe passage of our city roadways. It's cold out there and will remain so for the remainder of this week.
- I want to pass along that we will have several positions available in our parks and recreation department for this upcoming summer season. The announcements of these positions should be posted either later this month or the beginning of March. Also, I will be able to provide an update on the pool feasibility study at our next monthly meeting.
- The finance department is finalizing the 2023 Audit and will begin the process for the 2024 Audit in the near future.”

**TREASURER’S REPORT**

Manager Fleming provided the following Treasurer’s Report for January 2025:

For 2025, revenue for the General Fund is at .44% of budget. For 2024, revenue was at .45%. For 2023, revenue for the General Fund was at .36% of budget and for 2022 revenue was .22%. 2025 Expenditures are at 7.74%. For 2024, expenditures were at 5.33% of Budget. For 2023, expenditures were at 5.16% of budget; and for 2022 it was 6.21%. Revenue will be low for the first few months of the year; real estate tax bills are not mailed out until March 1st. Earned income collected in January and February of 2025 will be the 4th quarter 2024 revenue. We will start seeing the 1st quarter of 2025 EIT collections in May. The pension plans market value increased for January of 2025.

**LEGISLATIVE ACTION**

**Consider for adoption:  
Resolution No. 25-03 –  
Disposition of City Records**

Resolution No. 25-03 – Disposition of City Records was presented for adoption.

Manager Fleming explained that the records requesting to be destroyed are sanitary sewer compliances from the years 2015-2018 and the maintenance agreements from 1995-2018. This is at the request of the Street Department.

**Motion Passed**

Anthony Gregory made a motion to adopt Resolution No. 25-03, seconded by Nedward Jacob, and all were in favor.

**Resolution No. 25-04 –**

Resolution No. 25-04 – Authorizing the Mayor and Manager to

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**Authorizing the Mayor and  
Manager to sign agreements  
for the year 2025**

sign agreements for the year 2025 was presented for adoption.

**Motion Passed**

Jerome Sorg made a motion to adopt Resolution No. 25-04, seconded by Shane Schneider, and all were in favor.

**AFSCME Non- Uniformed  
Contract**

Manager Fleming explained the AFSCME Non-Uniformed Contract was being presented tonight for approval. This is the tentative agreement between the City of St. Marys and the Non-Uniform Union.

He stated that after multiple discussions, an agreement was made regarding a decrease in accrued employee sick time and yearly rate increases.

This agreement will not impact the 2025 budget.

**Motion Passed**

Shane Schneider made a motion to approve the tentative AFSCME Non-Uniformed Contract, seconded by Anthony Gregory. All were in favor except Nedward Jacob, who opposed.

**TOPICS FOR DISCUSSION:**

There were no topics for discussion.

**CITIZEN COMMENTS ON  
NON-AGENDA TOPICS**

There were no citizen comments on non-agenda topics.

**COUNCIL COMMENTS**

Shane Schneider thanked Chief Kraus for his presentation and the fire department for all their hard work and dedication. He also welcomed the Boy Scouts that were present for their Citizenship in the Community merit badge, and new Code Enforcement Officer Matt Hasselback.

Jerome Sorg agreed and seconded Shane Schneider's comments, stating the importance of each. He also recommended that everyone drive safely because it is hard to maintain the roads at such cold temperatures, despite the City working hard to keep them clear.

Nedward Jacob welcomed the Boy Scouts.

Joe Sarginger recommended that everyone be careful on the ice and stay safe.

Stephen Bagley agreed with all other Council members' comments and added to "think Spring".

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Anthony Gregory agreed with the other members and added that he has heard from several citizens that the Street Department has been doing a great job keeping the roads clear. He thanked them for their hard work.

Mayor Garner agreed that he has heard a lot of good comments about the Street Department this season.

**ANNOUNCEMENTS**


Mayor Garner made the following announcements:

- Council next regular meeting will be held on Monday, March 17, 2025 at 7:00 p.m.

**ADJOURNMENT**

Stephen Bagley made a motion to adjourn the meeting, seconded by Nedward Jacob, and all were in favor. Meeting adjourned at 7:28 p.m.

  
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Recording Secretary

  
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Mayor